

Hepburn Library of Madrid Board Meeting Minutes

February 10, 2022

In Attendance:

Jennifer McAvoy, Susan McAvoy, Jennifer Coakley, Deborah Chase-Lauther, Emily Huntley, Allison Barkley, Bryan Huntley

Absent:

Special guest:

Call to Order:

Meeting was called to order at 6:03 PM

Approval of Previous Minutes:

Motion made by Susan McAvoy; seconded by Emily Huntley. Approved.

Workshops and Communications:

A new computer has been requested from NCLC for the administrative office.

Director's Report:

The board discussed the 3 received quotes for Grant 2 (generator, CCTV, fire alarm). It may need to be revisited/amended in order to cover the additional cost associated with 2 more cameras.

Financial Report:

Disbursement from the Town of Madrid to the library is expected within the next 2 weeks.

Emily Huntley read through the bills. Motion to approve the bills made by Jenn Coakley; seconded by Allison Barkley. Approved.

Community Events:

Book Club meeting for February 24th - Atomic Weight of Love

Ideas and activities for the Summer Reading Program were discussed. This year's theme is going to be the ocean.

Committee Reports:

1. Buildings and Grounds:

- The lift continues to work sporadically. Will continue to be monitored..
- The library is continuing to advertise for someone to shovel the steps and walkway during the winter season.
- The boiler has been inspected and everything is in working order.

Motion to adjourn made by Emily Huntley, seconded by Bryan Huntley.

Adjournment:

Meeting was adjourned at 6:56 PM

Next Meeting:

Next meeting is scheduled for Thurs, Feb 10th, 6pm.

ADDENDUM

After the meeting adjourned, Allison Barkely reviewed the quotes regarding Grant 2 and, via email, recommended NCC. The library board unanimously approved.