



Hepburn Library of Madrid

Citizen's Request for Review of Library Material

1. Name: _____

2. Address _____

3. City _____ State _____ Zip _____ Phone _____

4. Complainant represents: a. Personal ____ b) Organization (name): _____

5. Type of material? (Book, DVD, etc.) _____

6. Title: _____

7. Author: _____

8. Did you read/watch/listen to the entire work? ____ Yes ____ No

9. If not, which part(s)?: _____

10. What concerns you about this material? (Please be specific; cite pages)

11. Is there anything positive about the item in question? _____

12. What action do you think the Library should take in regard to this material?

Signature of complainant: _____ Date _____

I was given a copy of the Materials Selection / Acquisitions Development Policy. Yes ____ No ____